Present: Commissioners Terry French, John Bagley, Tim Lewis
Fire Chief: David Coursey
Secretary: Diana Kindell
Guest: Jerry Thibodeau

Chairman Terry French opened the meeting at 7:04.

Minutes: The minutes of December 12, 2016 were approved as written.

**Building upgrades**: The work required by the Dept. of Labor has been completed and we are waiting on a bill to submit.

**Town Contracts**: The Chief and Commissioners want to be involved in the yearly contracts and want to ensure that items such as the replacement bottles and protective clothing are included in the figures that determine the amounts from each town.

Terry inquired if the town has ever received the $10,000 due from the forest fire on Quincy Road. To date, we are unaware of this money being received. It was suggested the department handle future forestry billings.

**Building expansion**: Jerry Thibodeau was present to discuss the proposed addition to the fire station. He had arrived at a figure of $90 per sq. ft., making the cost for a 36’x24’ addition with full basement $78,000. It has further been discussed doubling the size of this addition to house the Police Dept., in effect creating a Safety Complex for the town. This work is approximately five years out and Jerry suggested having a separate Capital Reserve Fund to finance this project in full prior to it being built. This is only the shell and additional monies would be required to heat, electrify, plumb and furnish the addition.

Chief Coursey reviewed the energy audits that have taken place recently – NH Electric Coop for lighting upgrades and Quality Insulation for exterior wall insulating. There being a coop 50/50 grant available this may take place sooner than the addition.

**Deliberative session**: February 6th is the date for budget deliberation and the Commissioners should be prepared to attend.

**Ladies Auxiliary**: The ladies have offered to purchase an air conditioning unit for the meeting room. It was suggested to look into the free standing units as there is no window that will handle a unit.

They recently purchased a Pro Pack for the department which has a value of $995.00. John made a motion to accept this gift from the Ladies Auxiliary and a unanimous vote followed the motion.

The meeting adjourned at 8:10 pm.

Respectfully submitted,

Diana Kindell, Secretary