Present: Jerry Thibodeau, David Coursey, Carl Spring, Cheryl Lewis, Steve Weber and alternate David Saad sitting for Brian Flynn.
Absent: Brian Flynn, Rob Arey

The minutes of December 30, 2014 were approved with one correction. David Saad requested names always be included with Tax Map #'s and he made a motion “when referencing tax map #'s to include the name”. The motion was never seconded and therefore died.

Budget: The year-end figures were reviewed with the department coming in under budget.

Blasting: Amendments to the blasting regulations were approved by the Board of Selectmen on January 26th. The Board reviewed the changes.

Tax Map #11-4-1-1: The Clerk did review the existing septic plan information for this property and found it to have an approved 3 bedroom system.

Tax Map #16-05-04: Carl questioned if a septic upgrade had been done at this property. To our knowledge – no. The new house is being delivered. What can we do? This will be taken to a Selectmen’s meeting.

Capital Improvement Plan: The Board of Selectmen are looking for budgetary tools to assist them in long-term planning for the town and to help create a stable tax rate. The present CIP was created in 2012 and is slated for an update.

Steve suggested having meetings with the department heads, PB and BOS to review expected expenditures for the coming years. A letter will be prepared requesting the department heads create a 2-year, 5-year and 10-year plan to present to the Boards. This will be done over the course of the summer and available when the budget process starts again in September.

Much discussion went in to how this process should progress and the fact the subdivision regulations still have to be updated. The following meeting schedule was arrived at –

- February 24th: Town Attorney Waugh – meeting w/PB and BOS
- March 17th: Work meeting – subdivision regulations
- March 31st: CIP – combined meeting w/BOS to lay ground work for project
- April 14th: Work meeting – subdivision regulations
- April 28th: CIP – meet w/Emergency Management, Conservation Committee and Cemetery trustees
- May 12th: Work meeting – subdivision regulations
- May 26th: CIP – meet w/Historical Society, Library and Transfer Station
- June 9th: Work meeting – subdivision regulations
- June 30th: CIP – meet w/Police, Town Clerk-Tax Collector
- July 14th: CIP – meet w/Fire Dept
- July 28th: CIP – meet w/Highway Dept –Road & Bridges
- August 25th: CIP – meet w/Administrative Dept and EMS

The meeting adjourned at 9:10 pm.

Respectfully submitted,