Present: Gerard Thibodeau, Mark Andrew, David Coursey, Ken Weinig, Steve Weber, David Saad and Brian Flynn.
Clerk: Diana Kindell

Chairman Gerard Thibodeau opened the meeting at 7:00 pm with the Pledge of Allegiance.

Minutes: The minutes of October 26th were approved as written.

Selectmen’s update: The Board has received a draft copy of the Facilities Committee report and our CIP will be updated as the draft if confirmed.

Voting: Usage of the sign board worked well prior to voting as many people pre-registered. There was still a percentage that registered at the polls. There was an 82% turnout for the election.

Charter Trust’s September report showed negative numbers for interest earned. They had purchased a bond from another investor and interest for that period was paid to that investor. This quarter should show a positive inflow.

CIP: The Selectmen are utilizing the prepared CIP and have one change – the Transfer Station added “cans” for $15,000 – the containers need to be replaced in the near future. They are also working closely with the Advisory Board.

Jerry stated the Facilities Committee had determined it was unfeasible to extend the town office building and are suggesting a “double add” to the fire station that would create office space for the Police Department.

Joe, Administrative Assistant, is doing the follow-up work for the Labor Board report. All departments are making headway with the recommended upgrades which are mostly just house-keeping fixes.

The Historical Sign is in place on the Historical Society Building and will be unveiled on January 7, 2017. The Christmas Tree lighting is Sunday the 4th at 5:00 pm and the Christmas Tea is from 3:00 – 5:00 prior to the tree lighting.

Emergency Management is updating the Operations Plan. There has been one meeting and another is schedule for December.

Tax Map #12-15-04: A letter sent via UPS was received by the property owner on October 20th. What is the next step if we do not get a response by year end? The information will be given to the Selectmen’s office for enforcement of this issue.

Waiver: the Board reviewed A liability waiver. Additional information is needed before we can proceed with the waiver.
**Tax Map #08-03-02:** A letter was signed regarding the relocation of a driveway on this property and a driveway permit and regulations were included.

**CIP:** The updated CIP showing optimal funding for the Capital Reserve Funds through 2025 was reviewed. The Board would like replacement numbers for the tanker and the Forestry truck to be added for future reference.

**Subdivision Regulation updates:** David S. had verbiage to be added to the regulations regarding SB146. This was discussed at length with no decision being made. This will be further discussed at the next meeting. Also, Life Safety Codes could come in to play.

The meeting adjourned at 9:15 pm.

Respectfully submitted,

Diana Kindell
Clerk