Present: Jerry Thibodeau, Steve Weber, Mark Andrew, Ken Weinig and David Coursey.
Clerk: Diana Kindell
Absent: David Saad and Brian Flynn

Chairman Jerry Thibodeau opened the meeting at 6:57 pm with the Pledge of Allegiance.

Minutes: The minutes of the November 29, 2016 meeting were approved as written.

Budget: The budget through December 5th was reviewed with the Board being under budget for the year.

Selectmen’s updates: The Select Board has reviewed all department budgets for 2017 and will be having a work session on January 14th to do further review and review warrant articles submitted. Mark did note that a couple of department heads were unhappy with the CIP process and prefer to not attend a future Planning Board meeting. They will, however, submit any updates via email.

Bob Berti is filling the open position created by Dan Kimble’s resignation.

It was suggested the Planning Board coordinate with Joe when requesting help from Ken Knowlton so to do as many meetings in town as possible in one day. This would eliminate extra mileage expense.

The Facilities Committee is continuing work – getting lighting upgrade quotes and insulation quotes for the fire station. There is a 50/50 grant available through the NH Electric Coop for this work.

Waiver: An email had been sent to Atty. Waugh regarding the proposed driveway waiver. He responded that the town has no liability if it cannot reach a property due to road conditions or driveway conditions. His advice is to not use liability waivers or rely on them.

Turner driveway: Ms. Turner submitted a Driveway Construction application and the Driveway Unit has inspected the location and recommended one change be made. A letter and copy of the approved application will be sent.

CIP: Capital Reserve Fund updates are on hold until completed information is received. The Fire Dept. has submitted amounts to replace all engines as follows:
   - $295,000  Tanker 2006 unit
   - $396,000  E2 2002 Primary unit
   - $300,000  E3 1992 2 man unit
   - $105,000  F1 2006 Forestry/Utility unit

Subdivision updates: With members not present, the updates were put off until another meeting. A meeting for January 17th is scheduled for this purpose.

The meeting adjourned at 8:05 pm.
Respectfully submitted,