Selectmen Present: Mark Andrew, Janice Mulherin, John Fucci
Administrative Assistant: Anne Dow
Secretary: Janet Sherburne

The meeting was opened at 7:00 pm.

MINUTES: The minutes of 01-21-08 were approved.

SELECTMEN’S ISSUES:

**Laptop Computer Presentation** – A Dell laptop computer was presented to Joan Turley of the Conservation Commission. The laptop was donated by an anonymous donor. The computer will be shared by the Conservation Commission and the Planning Board. The Conservation Commission will be responsible for the purchase of software. An Agreement for use of the computer was signed by representatives of the Conservation Commission, Planning Board and Board of Selectmen.

**Fire Commissioners** – The Commissioners met with the board to discuss maintenance of the Fire Station and the dollar amount to place in the 2008 budget. The Commissioners received two quotes to fix the overhangs and fix the rot on the overhead door trim. One quote does not include the trim work so the commissioners will ask for a revised quote so the two are quoting on the same specs. The quotes will then be reviewed again. A quote was received from Quality Insulation for $1395.00 for insulation for the station. Roger is working on getting a quote for chimney repair. The Commissioners and the board agreed that the line item for building maintenance for the fire station would be increased to $6,000.00 as this line item also includes mowing.

The board asked the commissioners to wait until after town meeting to begin any work, unless an emergency arises.

ADMINISTRATION:

**Absentee Ballots** – The filing period for office ends February 1, ballots will be drawn up a few days later. The last day to request an absentee ballot in person is March 10, 2008.

**Grafton County Commissioners** – The delegation meeting has been rescheduled for February 4th at 9:00 in Haverhill. The coalition has asked for a postponement of the scheduled bond vote. The board agreed to contact state representatives to request the vote be postponed until more financial information is available.

**Karaniuk Septic** – The town is waiting to hear from Mr. Evans at the DES.

**2007 Ratio** – The equalization ratio is 94.2% and the median ratio is 99.1%.

**Transfer Station Incentive** – The board will review the incentive program.
Future Source – The board will contact the landowner about a possible change in use of the property which may affect the current approved septic and the state driveway permit.

Landfill Closure Report – Larry Cushman reviewed the report submitted by TF Moran and submitted his findings to the board. The board will refer these findings to TF Moran for review.

Signed: Checks; Use of Dell Computer Arrangement; Dorchester 2008 Transfer Station Contract

The meeting adjourned at 9:15 pm.

Respectfully submitted,
Janet C. Sherburne