Selectmen present: Cheryl Lewis, Janice Mulherin, Mark Andrew
Administrative Assistant: Anne Dow

The meeting was opened at 7:05 p.m.

MINUTES – The minutes of 11/07/11 were accepted as amended.

APPOINTMENTS

Budgets

7:15 Ed Openshaw/Cemetery Trustee - proposed 2012 budget:
- They are requesting the same amount as last year.
- Didn’t get as much tree work done this year as hoped (five down this year)
- Received two estimates for tree removal
- Fence problems at the Sand Hill cemetery; Kathy Sobetzer is working on the fencing issues
- Space – there is limited space available in most of the cemeteries throughout town
- Ed mentioned process to get funds from trustees – is there a more efficient way? Board will look into it.
- Presently have six employees

7:45 Tom Wallace/Library Trustee – proposed 2012 budget:
- Generally the same budget as last year
- Largest increase – heating oil
- Added computer/tech line item
- Requesting same $3,000 from endowment funds
- Three employees

8:15 William Main/Police Department – proposed 2012 budget:
- Part-time hours – stay relatively the same as 2011
- Special details – town functions; paid from town funds
- Dispatch – changed from calendar year to fiscal year July 1; won’t have new # until next summer
- Fuel costs reflect $3.13 price just received from the State
- Presently have six officers – two full-time; four part-time

SELECTMEN’S ISSUES

LGC Conference Follow-up – Cheryl reported on her attendance at the annual meeting. Tom Burack, DES, inquired about tree debris left over from TS Irene; Anne will check with Frank to see if we still have a problem with it.
LCHIP meeting has been scheduled for Monday, November 28 at 7:00 at the Russell School.

Facilities Committee Meeting – Janice would like to meet on December 1 at the town office. Anne will notify members.

Groton Hollow Road – Selectman Andrew reported that he spent some time out on the road and did not witness any speeding by Groton Wind employees.

PRIVILEGE OF THE FLOOR – None

ADMINISTRATIVE

Energy Audit – Another phase of the energy audit will take place December 5th.

Comstar – Received request to write-off another bill; Board requested a letter be sent to the individual before considering a write-off.

Fire Department – The fire commissioners notified Anne that they will be purchasing protective clothing that will exceed $500 within the next few weeks.

SIGNED: Checks; Engagement Letter - Plodzik & Sanderson

UPCOMING: 11/24 & 25 Town Offices closed for Thanksgiving
11/28 Selectmen’s meeting – LCHIP – Russell School
11/29 Planning Board meeting
12/04 Tree Lighting – Common 5:00
12/65 Selectmen’s Meeting (?)

The meeting was adjourned at 9:00 p.m.

Respectfully submitted,

Anne B. Dow
Administrative Assistant