Selectmen: Ed Haskell, Dan Kimble, Cheryl Lewis  
Administrative Assistant: Anne Dow  
Clerk: Diana Kindell  
Advisory Board: Roger Daniels, Mark Andrew, Ken Wernig, Isaac DeWeever

Chairman Ed Haskell opened the meeting at 6:34 pm.

**Non-Public Session:** At 6:35 pm Dan made a motion to enter non-public session per RSA 91-A:3,(d), seconded by Cheryl and agreed to. This was to meet with Warren-Wentworth Ambulance Service to further discuss services. At 7:05 pm Ed made a motion to leave non-public session, seconded by Dan and agreed to. No decisions were made.

**Budgets:**

**Town Clerk/Tax Collector** – Linda Whitcomb and Jennifer Ruger met with the Board to discuss their budget for 2015. Linda will work part-time and Jennifer will be full-time creating some adjustments to insurance, retirement, etc.

**Planning Board** – There was an increase in the Clerk’s salary line as an increase in the hourly rate had been approved at a recent Planning Board meeting.

**Fire Dept.** – Two lines had been adjusted to reflect more accurately where the Chief’s time is spent. It was also suggested that truck maintenance be maintained per vehicle. This will be set up the first of the year.

Anne had checked with Groton Wind and found the monies being received for the truck can be used to repair and maintain the forestry truck as well as upgrades. There also can be more than the two dry hydrants mentioned in the hearing.

**Capital Reserve** – Changes had been made to the contributions for the Transfer Station line items for the compactor and equipment.

Estimated Revenues were reviewed.

**Police** – Brett Miller and Janet Sherburne presented the police budget for review. Several changes were made from prior years, one being the detail expense line. Also the hourly rates for full and part-time officers were increased to be more in line with area towns to attract certified officers.
Administrative:

Equalization: The Equalization process has been completed and paperwork was signed by the Board tonight. The Department of Revenue will issue the official rate in the spring. The rate should be close to 100% as the town-wide revaluation has just been completed.

Appeal: Tax Map #02-03-09-01 Phil Bodwell, town assessor, met with the property owner for a settlement meeting on their appeal. As a result of their discussion, a settlement could not be reached. Therefore, a BTLA hearing will be necessary. The parties will wait to hear from the BTLA as to when a hearing will be scheduled.

Blasting: A question had been asked about an extension for a blasting permit, which is a 60 day permit, should it be needed. There is presently one expiring on the 22nd and we do expect a request to extend. After discussion, the following will be added to the regulations – “The Selectmen reserve the right to grant a one-time thirty (30) day extension”.

Also questioned was if the permit fee was refundable. It is not as the work to grant the permit has been done and this covers that process.

Personnel Policies: The policies are still being reviewed by the Board. There will be further discussion at the next meeting.

Selectmen:

Time-Warner Franchise: Negotiations are still ongoing.

Buffalo Road Bridge: DOT approval of Design and Scope was received. The HEB Letter of Agreement was signed.

Minutes: The minutes of December 1, 2014 were approved as written.

2014 Audit: The Board received a very favorable rate from Plodzik and Sanderson for the 2014 audit; the engagement letter was signed. The audit will be conducted in March of 2015.

Police: Officer Miller met with the Board to review the proposed Chief’s contract. Several points of the contract were discussed and resolved; the contract was signed by both the Board and Chief Miller.

Administrative Assistant: The Board of Selectmen reluctantly accepted the resignation of Anne Dow. She will be leaving in March and will be greatly missed by all those who have had the pleasure of working with her. Plans for seeking a new Administrative Assistant will be discussed at the next meeting.

UpComing:  
12/22 No Meeting  
12/25 Christmas Day  
12/29 Selectmen’s Meeting  
12/30 Planning Board meeting  
01/05 Selectmen’s Meeting  
01/12 No Selectmen’s Meeting  
01/19 Selectmen’s Meeting

The meeting adjourned at 10:40 pm.

Respectfully submitted,

Diana Kindell  
Clerk