

**RUMNEY COMMUNITY PROFILE**  
**STEERING COMMITTEE**

**Minutes 2-28-07 Meeting**

Attendance: Roger Daniels, John Dirrane, Pat Giebutowski, Ted Giebutowski, Joel Grass, Debbie Maes, Gary McCool, Josh Nossaman, John Serfass

1. Minutes of 1-31-07 meeting were approved as written. In the absence of Secretary/Treasurer Rodney Ekstrom, Gary McCool agreed to take the minutes of this meeting.
2. Ted asked for clarification on the goals of the community meeting in May, and the role of “action groups”. Debbie summarized examples from other community profiles. Through the process of large and small group discussion of the 11 “components” of a healthy community (listed on the May 4-5 Agenda), the goal is to provide a participative process whereby the large group eventually agrees on several (about 5?) projects for further action. “Action groups” would then typically meet approximately 2 weeks after the community meeting to begin work on the selected projects. A Coordinating Committee would be set up to coordinate the action on these projects.
3. Community Profile Steering Committee (CPSC) Agendas and Minutes will be available on the Rumney Town Web site ( [www.rumneynh.org](http://www.rumneynh.org) ).
4. On 2-28-07, Michele Gagne (UNH Cooperative Extension) sent the CPSC two sample Community Profile Project budgets, from Jackson and Hampstead.
5. There was a clarification on the Community Profile budget. The \$500 fee to UNH Cooperative Extension has already been paid by the Conservation Commission, so the Community Profile current budget is \$2000.
6. Food plans – report and discussion (John Dirrane). A discussion was held about plans for food for the May meetings. John suggested that, instead of a potluck supper on Friday evening, the group plan to provide a good, free, prepared meal. This would be an additional draw for people to attend the meeting and people wouldn’t have to worry about having to plan to bring something for a potluck. After discussion, the group agreed. We might consider a spaghetti/lasagna supper, for example. It was assumed that the school would prefer that meals be served in the cafeteria; John Serfass agreed to check on this. It was decided that all that was needed for Saturday morning would be coffee and donuts, and that Dunkin’ Donuts might contribute these. Several ideas were suggested for the Saturday lunch. No final decision was made on this.
7. Invitations – report and discussion (Pat Giebutowski). Invitation costs were estimated by Pat to be approximately \$350-400. Plans are to hand address these (at a group work party?) and send them out sometime around April 1. An RSVP will be requested and Debbie will check with the Town Administrator’s Office to see if the RSVPs might be sent there.
8. Publicity – report and discussion (Josh Nossaman and Gary McCool). Josh had sent out some detailed suggestions in a 2-16-07 e-mail. Other than the free publicity of press releases and letters to the editors of local newspapers, Josh suggests purchasing materials for at least one 17’ x 2’ banner (or, possibly, to create future banners for other town events). This banner could be installed, with town permission and help from a utility company, above Main Street, perhaps near the Common. We could also make a number of 4’ x 4’ A-frame signs for placement in key areas. Josh estimates the cost for these signs to be \$80 for one and \$50 for each additional sign. No final decision was made on a banner or the number of A-frame signs we might want.

The immediate publicity need was determined to be the creation of a simple large poster announcing the Community Profile Project and giving the May meeting dates, for display on an easel at the polls on town election day March 13 and at the Town Meeting on March 15. Debbie Maes suggested the heading might

be something simple such as: “Interested in Rumney’s Future?” The goal would be to develop text that would be brief and non-controversial. Gary agreed to draft a poster and seek input from Josh, Pat, Ted, and Debbie.

9. Child Care / Transportation – A brief discussion was held on this topic in the absence of Phoebe Sanborn, who will be coordinating plans in these areas. It was felt that it would be important to provide child care especially on Saturday, but also on Friday evening, if possible. Transportation would likely involve developing a list of volunteer drivers and/or assisting in the coordination of car pools.
10. Site issues – report and discussion (John Serfass). John will investigate what custodial costs there might be for using the school for the May meetings. It was decided to use the tables in the cafeteria for the meals. We would have the gym set up in Town Meeting fashion. We would also need a number of rooms for “break out” small group discussions.
11. Facilitators – Debbie Maes reported that, according to Michele Gagne, the International Studies School [correct name?] in Brattleboro VT will be able to provide us with 20-24 facilitators. Given the distance these folks would be traveling, it was assumed we would want to provide housing for these people for Friday night. Josh suggested that one possibility would be housing some at D Acres Farm, which is set up as a hostel. Debbie noted that facilitator training was scheduled for April 17, though with the number of potential facilitators available from Brattleboro, we would need to decide whether and for whom this training would be held.
12. Photographer – John Dirrane will coordinate. It was suggested that John contact Paula Tracy, Rumney resident and reporter for the Union Leader. Gary said he would get John the contact information for Paula.
13. It was suggested that it might be useful for Steering Committee members to review the “Steering Committee Checklist and Timeline” document passed out at the initial meeting.
14. It was suggested that it would be good to notify our two NH State Representatives, Jim Aguiar and Carol Friedrich, and our NH State Senator, Deb Reynolds, that Rumney is planning a Community Profile and that they are invited to attend. Gary said he would take care of notifying these individuals.

Respectfully submitted,  
Gary McCool  
temporary scribe