

TOWN OF RUMNEY  
PLANNING BOARD MEETING  
MINUTES  
MAY 26, 2015

Present: Jerry Thibodeau, David Coursey, Carl Spring, Steve Weber, David Saad and alternate Ken Weinig sitting for Brian Flynn.

Selectmen: Dan Kimble, Cheryl Lewis  
Administrative Assistant: Joe Chivell

Chairman Jerry Thibodeau opened the meeting at 7:00 pm with the Salute to the Flag.

Atty. Bernie Waugh was present to review law changes for 2014. He offered to review the right-to-know laws and Dan asked him to cover that first. He provided information on meetings as follows:

- Convening of a quorum constitutes a meeting
- Public body – open to the public where they can hear, tape or make notes, but cannot participate unless asked to
- 24 hr. notice of a meeting must be posted in two (2) places or in a newspaper except for emergency meetings – minutes of emergency meeting must reflect the emergency
- Non-public meetings must be entered with a roll call and cite the section of RSA 91-A for so doing
- Minutes must show members present, non-members present, a brief description of discussions and all actual decisions made
- Public meeting minutes must be “available” within 5 days and minutes from non-public meetings within seventy-two (72) hours unless sealed
- If minutes are not complete – notes taken serve as record if requested
- Sealed minutes must be done so by a roll call vote and reason sealed – remain sealed until the situation no longer exists
- There is no agenda requirement

Public records:

- Everything dealing with the town is a public record
- Copies or information is available during “open” office hours
- The usage of the information is irrelevant
- Once information is provided, you no longer have to supply the same information again
- E-mails should only be used to distribute information to be discussed at the next meeting and there should be no response from any member or discussion between members

Atty. Waugh continued with a review of the law changes citing certain cases of interest. He further answered questions for the Selectmen and Planning Board. In restructuring the subdivision regulations, there were questions regarding lot size requirements and second or accessory buildings on a site. It is at the discretion of the Board as to what to include.

The Library Trustees were not present to review their Capital Improvements for the budget process. Dave Coursey did update the Board as to the improvements being made to the building as the handicap access is being built. Both the Selectmen and the Planning Boards requested attendance at the June 30<sup>th</sup> meeting to outline their thoughts for the future of the basement and what, if any, affect it will have on the tax payers. They should also review the current project.

The Town Clerk/Tax Collector visit for the CIP was changed to July 28<sup>th</sup> to allow the new person to be included in the decisions and process.

Two Intents to Excavate were viewed by the Board. Carl stated the Intent for CNHA should not be signed until all violations are corrected. The Intent has been signed by the Selectmen and he stated it should be rescinded. After considerable discussion, Steve made a motion "to reiterate the Planning Board support that for all excavation operations be in full compliance with town and state regulations and that we urge the Select Board to take whatever steps are prudent and available to them to bring these excavation operations in to compliance". David Saad seconded the motion and the motion passed.

The Intent to Excavate for Ken Morrell had also been signed by the Select Board.

A NH DOT notification of a driveway off Quincy Road was viewed.

Carl questioned hearing of a resignation letter being submitted to the Board and never saw any results in the minutes. He and David Saad questioned the procedure used. The letter will be presented to the Board on June 9<sup>th</sup>. Minutes of the last two meetings will also be reviewed on June 9<sup>th</sup>.

The meeting adjourned at 9:42 pm.

Respectfully submitted,

Diana Kindell  
Clerk

